

Marlborough Primary School Board of Trustees


**Meeting Minutes- 5.30pm
Wednesday 20 March 2024**

Present: Michelle Nell, Tim McMynne, Deanne Wotton, Katie Farrimond, Jo McDermott, Mehul Solanki, Tony Wrigley



Apologies: Michael Butler

Secretary: Johanna Palvie

Item	Topic		Led By	Time
1.0	Whakahaere (Administration)	<p>Karakia Timatanga (opening Karakia/start of day)</p> <p>E te hui For this gathering</p> <p>Whāia te mātauranga kia mārāma Seek knowledge for understanding</p> <p>Kia whai take ngā mahi katoa Have purpose in all that you do</p> <p>Tū māia, tū kaha Stand tall, be strong</p> <p>Aroha atu, aroha mai Let us show respect</p> <p>Tātou i a tātou katoa For each other</p>	TM	2 min
1.1	Attendance and Apologies			
1.2	Confirmation of minutes of the previous meeting	<p>MOTION: That the minutes of the 21 February 2024 meeting are accepted as a true and accurate record (Chair, no seconder required)</p> <p> 0224 21 February 2024.pdf</p> <p>MOTION: That the in-committee minutes of the 21 February 2024 meeting are accepted as a true and accurate record (Chair, no seconder required)</p> <p>All members approved</p>	MN	2 min
1.3	Matters arising from previous minutes	Get the shade done		
1.4	Correspondence			

1.5	Declaration of interests			
1.6	Board activities	Principal / Chair meetings		
2.0	Te Whakaaturanga Kaimahi (Staff Presentation)	<i>None for March</i>		
3.0	Te Arotake Whaiaro (Board Self-Review)	Logo workshop - Looking at parents feedback Whanau logos ; Learning Values All members decided on the symbol of option 1 with the font of option 2.		
4.0				
4.1	Finance	Budget - salary variation - in committee 17:36 Out of committee 18:02	TM	10
4.2	Property			
4.2.1	Shade Cover	Ideas from Pacific Membrane Shade options - Cantilever Star ; Centre Pole Star , COLA Timoty McMynne will send a motion via email and all votes will also be done via email.	TM	15min
4.5	Health and Safety	Stand down - in committee 17:36 Out of committee 18:02	MN	
5.0	Kaupapa Motukahi & Pakihi Whānui (Special Topics / General Business)	BoT vacancies FOS recruitment - Have meetings at 15:30 after school with catering to accommodate more of the parents.	TM	10 min
6.0	Meeting preparation	Identify agenda items and date for next meeting - Open the playground over weekends - BOT Vacancy Next meeting 15 May 2024		
7.0	Meeting closure	Karakia Whakamutunga (Closing Karakia/end of day) Ka whakairia te tapu Kua mutu ā mātou mahi		

		<p>Our work has finished</p> <p>Mō tēnei wā For the time being</p> <p>Manaakitia mai mātou katoa Protect us all</p> <p>Ō mātou hoa Our friends Ō mātou whānau Our family</p> <p>Āio ki te Aorangi Peace to the universe</p>		
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Notes and Actions for May Meeting



Timothy Mc Mynne